

## CORRECTED

April 18, 2018

The Regular Meeting of the Environmental Commission of the Borough of Roosevelt was held on Wednesday, April 18, 2018, at 7:03 P.M at the Borough Hall. The Roll was called by Chairman Michael Ticktin.

**ROLL CALL:**

Present: Bonna, Monteleone, Ticktin, Tulloss, Vacancy  
Felong-Alt 1, Parker-Alt 2

Absent: Hartley, *Murray*

**ADEQUATE PUBLIC NOTICE OF MEETING STATEMENT:**

To show that proper notice of this meeting has been given, Chairman Michael Ticktin stated that the minutes indicate: "Adequate notice of this meeting, in accordance with the Open Public Meetings Law, was published in the Times of Trenton and in the Asbury Park Press on February 6, 2018."

**PUBLIC COMMENTS ON THE AGENDA:**

Motion was made by Ms. Tulloss and second by Ms. Felong to approve this evening's Agenda. This was accepted unanimously by the membership.

**APPROVAL OF MINUTES:**

Motion was made by Ms. Mary Tulloss and second by Ms. Kimberly Felong to approve the Minutes of **March 28, 2018** with the following corrections: Page 8, Note title Invasive Plant Species is misspelled "Invaside" and needs correcting to "Invasive"; Line 7, take out "Re the Woodland Trail, no pickup in June." to read "Since branch pick-up cannot be coordinated in June, it will be in May." On page 8, Under title Stream Monitoring, Line 2, change "Jane Rothfuss will help..." to read "Ms. Lowrie will help..." and Line 3, change "her son, Ian" to read "Mrs. Lowrie's son, Iain, will also participate." On page 9, Under title Community Stewardship Incentive Program, Line 5, "**pes**ervation" should be "**pres**ervation"; Line 8, take out "Mayor" add "An" so it reads "An Administrator"; and on Line 9 take out "Mayor or" so this sentence reads: "We do not have an Administrator right now." On Lines 13 & 14, take out "Chair Michael explained..." and substitute "Mr. Ticktin explained..." These minutes were approved with these corrections. There were no abstentions.

## **CORRESPONDENCE:**

Chairman Michael Ticktin mentioned an e-mail that was received from Ms. Jill Lipoti about the liability issue with our local people working on the Trail. He asked Ms. Ana Debevec, our Treasurer, to check our insurance coverage. She checked and these people would not be covered under Workers' Compensation. The protection the Borough would have is under General Liability Insurance. Approval by the Council is required.

**REPORT OF PLANNING BOARD REPRESENTATION:** Mr. Hartley was absent.

## **REPORT OF COUNCIL REPRESENTATIVE:**

Mr. Cody Parker reported that the Department of Public Works has cleared the Woodland Trail of fallen trees and debris from previous storms. He also spoke about the coming tree branch pickup. Ms. Mary Tulloss mentioned that Lake Drive residents have branches etc. stacked up on the side of the street that borders the woods, as well as in front of houses. Her concern is whether these piles on the wooded side will be picked up. Mr. Parker said that he is sure that Allen Tree Service will remove these branches.

## **REPORTS OF COMMITTEES:**

**Administrative** - Motion was made by Ms. Mary Tulloss and second by Ms. Kimberly Felong that the Environmental Commission pay the \$50 for **CORE training fee** for Mr. Cody Parker. This was unanimously approved.

**Forest Management/Trail Report** - Ms. Mary Tulloss read **Mr. Nick Murray's report**, as he could not be present this evening. The main points are as follows:

A total of \$360.82 was spent at Home Depot from the **Recreational Trail Grant Funds** to purchase a chainsaw, protective equipment (eyewear, hearing protection and chaps), and fuel (Gas/oil blend for 2-cycle engines). As of 4/12/18, they are still waiting to pick up one more pair of chaps from Home Depot.

The **Recreational Trails Grant** has **\$1,700 remaining** of which \$1,000 is dedicated to the new **Kiosk**. Mr. Murray has requested a status report of the kiosk from Peter Winkler (Assunpink) and Diane Lowrie (NJDEP). No responses as of 4/12/18.

To use up the remaining funds of the Recreational Trails Grant, Mr. Murray suggests we buy more materials to construct/repair **puncheons** for the Tamara/Rochdale section of the Trail (Tamara side). Three puncheons were constructed last year; the cost of materials was \$115.

We still have leftover decking lumber stored at the Borough Hall. Mr. Murray's report suggested we double the order and use what we need and have a few extra pieces of lumber for future projects. He also suggested that a motion be made to spend up to \$300 on puncheon

materials. Motion was made, seconded, and approved by this Commission for this expenditure. This will be taken care of before our grant expires on May 24, 2018.

As of 4/12/18 the **fallen tree across the Trail** on the Rochdale side of the Rochdale-Tamara section of the Trail is still blocking the Trail. Ms. Tulloss inquired if the Department of Public Works is working on removing this obstruction OR is this being tasked to our Environmental Commission? Mr. Cody Parker said that the DPW has taken care of this matter.

Other concerns: In his Report Mr. Murray asked if anyone had registered for any CEU (Continuing Education Units) classes. Members Heidi Monteleone and Mary Tulloss said they will be attending Sustainable Jersey Summit. Commission and Council Member Cody Parker said he will register soon for **CORE** training. He asked about the status of the formal Proclamation and Ceremonial Planting for Arbor Day. We need to decide on a plant. (See Mr. Taylor's Report below) He was concerned as this was included in our CFMP and will need to be executed. **This ends the Report by our Mr. Nick Murray** read to the Commission by Ms. Mary Tulloss.

**Invasive Plant Species** - Mr. Steve Taylor reported the following:

Earth Day, Sunday, April 22, 2018 – This Commission will be supporting **Roosevelt School's celebration** on Friday, April 27. Mr. Taylor will provide some Dogwood and Milkweed plants and help plant them. Mary Tulloss will also be helping. Mr. Taylor has several trees available for the school tree planting. On motion by Ms. Mary Tulloss and second by Mr. Parker, it was decided unanimously that **a Tulip Poplar (*Liriodendron tulipifera*) tree will be planted**. Our Chair Michael Ticktin will read the Mayor's Earth Day/Arbor Day Proclamation at our Roosevelt School celebration.

Borough Hall Garden - Steve Taylor, Stacey Bonna, and Heidi Monteleone will fix the fence, plant some plants, pull weeds, etc. on Sunday, April 22, 2018.

Butterfly Garden/Pocket Park on Spruce Lane - During the recent storm, a large branch broke off the silver maple toward the back of this cleared area. Mr. Steve Taylor moved the branches to the street side for branch pickup. A large piece of wood remains. It would be good if Borough staff could cut this up.

Clean up and planting on Spruce Lane had been scheduled for May 12, but since that is Mother's Day weekend, it was proposed that those activities be rescheduled to Saturday, May 19 (rain date Sunday, May 20).

Bulletin Articles - "Yucca" by Steve Taylor was submitted for the April issue and "Muhlenbergia Capillaris" by Kim Felong was submitted for the May issue.

**Stream Monitoring** - Ms. Mary Tulloss reported that she has contacted the Water Shed Ambassador and is waiting for a reply. She is also trying to find people interested in seeing a video presentation about checking our stream(s) and learning how to do the scooping, etc.

**Kiosk(s)** - Chairman Michael Ticktin mentioned that hopefully the DEP will provide the \$1,000 for the Kiosk to be placed in the area of the Sewer Plant. He asked for a motion to spend up to \$1,000 for this Kiosk and/or the placing of another Kiosk by the Cemetery. Motion was made, seconded, and approved by this Commission.

**OLD BUSINESS:** None

**NEW/OTHER BUSINESS:** None

**OTHER:**

**Trash Pick-up** - Ms. Heide Monteleone reminded the members that there will be a Town Litter Pick-up on Sunday, May 6. Those interested in helping will meet at the Post Office at 10:00 a.m.

**ADJOURNMENT:**

No further business, on motion by Ms. Bonna and second by Ms. Felong, this meeting was adjourned at 7:55 P.M.



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Ann M. Kassahun, Secretary