

CLAIM FOR BURIAL RIGHTS

NAME OF APPLICANT _____

I hereby claim the right pursuant to the Roosevelt Cemetery Ordinance No. 2016-009, as amended, to be buried at the Roosevelt Municipal Cemetery even if I am not a resident of the Borough of Roosevelt at the time of my death.

The basis for my claim are as follows:

1. I am/was a resident of the Borough of Roosevelt for a period not less than twenty years from _____ to _____.

I am the spouse of _____, who was a resident of the Borough of Roosevelt for a period not less than twenty years from _____ to _____.

I am the unmarried, minor (under 18) child of _____, the person in item #1.

2. I am/was a former resident who was elected to the public office of the Borough of Roosevelt and served in said office for a period of at least three (3) years.

I am the spouse of _____, the person in item #2.

I am the unmarried child of _____, the person in item #2.

3. I was a full-time employee of the Borough of Roosevelt or the Roosevelt School District for a period not less than twenty-five years.

I am the spouse of _____, the person in item #3.

I am the unmarried child of _____, the person in item #3.

4. Person was a resident of the Borough of Roosevelt at the time the death occurred.

Name of the Applicant: _____

Address: _____

Phone#: _____

Signature of Applicant
or Personal Representative

Sworn and subscribed before me
this _____ day of _____
20____.

Notary Public

I hereby certify that I have examined this claim and such evidence that I have required to be submitted to substantiate said claim on the basis, I find the applicant to be eligible for burial in the Roosevelt Municipal Cemetery regardless of residence at the time of death.

I hereby approve said claim. Acceptance may be revoked at any time prior to burial in the event that claim is found to contain any misstatements of fact.

Claim is unacceptable for the following reason(s):

Reasons: _____

Date: _____

Signed:

Superintendent of the Cemetery

Mayor, Borough of Roosevelt

Chairperson of the Cemetery Committee

TO THE APPLICANT OR PERSONAL REPRESENTATIVE

This form is to be signed and submitted in duplicate. One copy will be returned to you. Mail to:
Borough of Roosevelt, P.O. Box 128, Roosevelt, NJ 08555
(revised January 2024)

Per Roosevelt Borough Code, Chapter 16, Section 6:

A check in the amount of \$2,000, payable to "Roosevelt Borough" shall be posted with the Borough prior to each interment to assure the placement of a monument meeting the requirements of Section 16-9 within 15 months following the interment. All checks shall be held in a non-interest bearing escrow account maintained by the Borough. In the event a monument meeting the requirements of Section 16-9 is erected within 15 months following the interment, the escrowed funds shall be returned. In the event a monument meeting the requirements of Section 16-9 is not erected within 15 months following the interment, the Borough shall draw on the escrow to erect a monument of such type, size, design and nature as the Borough may determine in its sole and absolute discretion, subject to the requirements of Section 16-9. Any escrowed amounts in excess of the full cost to the Borough of erecting a monument shall be returned by the Borough to the persons originally depositing the funds or to their estates. In the event the full cost to the Borough of erecting a monument in accordance with this subsection shall exceed the amount of the escrow referred to herein, the family of the deceased shall be fully liable for the excess of the costs over the escrow amounts and all such excess amounts shall be due in full within 30 days of the delivery of an invoice by the Borough.

Signature of Applicant or Personal Representative

Date