

**MINUTES OF PLANNING BOARD MEETING**  
**December 5, 2017**

The Planning Board of the Borough of Roosevelt met on Tuesday, December 5, 2017 at 7:03 P.M. at the Borough Hall. This meeting was opened by Chairperson McNally who gave the Open Public Meeting Statement followed by the Roll Call given by Acting Secretary Ann Kassahun. Planning Board Attorney Michele Donato was not in attendance at this meeting.

**ADEQUATE NOTICE OF MEETING STATEMENT:**

Mr. McNally, Chairperson stated: "The annual Agenda of Meetings has been transmitted to the Asbury Park Press and The Times of Trenton and posted on the bulletin board in this building and filed with the Municipal Clerk on January 25, 2017."

**ROLL CALL:**

Present: Mr. McNally, Mayor Malkin, Mr. Hartley, Mr. Lecompte, Ms. Ord,  
Ms. Petrilla, Ms. Taylor, Ms. Kassahun-Alt 1

Absent: Mr. Connors, Council Rep-Vacant, Mayor's Alt-Vacant  
Alt-2 Vacant, Alt-3 Vacant, Alt-4 Vacant

**APPROVAL OF MINUTES:**

Motion was made by Mr. Tim Hartley and second by Mayor Peggy Malkin that the Minutes of October 3, 2017 be approved with corrections as follows: Page 1, change In Memorium – Ed Goetzman, and also on Line 2, add a second "n" to his surname so that both read "Goetzmann"; on line 3 of this section, change "quality of live" to read "quality of life". On Page 3, under Report of Environmental Commission Representative, beginning sentence, change "Mr. Tim Hartley...that Assunpink.does not have a Forestry Plan" so the sentence reads: "Mr. Tim Hartley ...Assunpink is very interested in our Forestry Plan." Also take out the sentence "They do not have a Wild Life Management Plan, yet. ..." Next sentence should begin "A large part of local woodlands owned by the State and County adjoin our open spaces/woodlands." Corrected minutes approved; Ms. Petrilla abstained.

**CORRESPONDENCE:**

New Jersey Planner, September/October 2017 issue, distributed to members

**REPORT OF COUNCIL REPRESENTATIVE:**

Mayor Peggy Malkin said that we are awaiting a "full" Council after December 11, believes that they will be able to choose a person. The current Council was in place Sept. 25 to Nov. 7 (Election Day); three people were appointed by the **Governor** of New Jersey. It changed again because Deirdra Sheean was elected on Election Day, meaning that Mr. Nicholas Murray from the Environmental Commission was removed from the Council. Deirdra Sheean

was not appointed by the Governor; she was elected. At the meeting that Dierdra was sworn in, Ms. Malkin was sworn in as Mayor, and also Robin Filepp, who also won the Election. Ms. Malkin said she is temporary, because at the Reorganization Meeting in January, they will reform again. In the meantime, they are reforming committees, working on water and sewer, roofing, plowing, streets and roads, a lot of restructuring of the town and Council. (See Report of Council Representative in Minutes of October 3, 2017)

#### REPORT OF ENVIRONMENTAL COMMISSION REPRESENTATIVE:

Mr. Tim Hartley reported that the Environmental Commission was anxious to get the memorialization issue done and it was reported that we would be meeting this week to do that. The main thing about this meeting was to say good-bye to the Environmental Commission Chairman, Eitan Grunwald, who is moving to northern New Jersey early next year (January); so he is stepping down as the Chairman. There was a party for him to say "Good-bye" for he will be missed, will be a tough act to follow, for as a Chairman, he was extremely organized and well-liked, a bit of humor now and then, a very hard worker as well.

SITE PLANS/SUBDIVISIONS/VARIANCES/INFORMAL REVIEWS, ETC.: None

#### OLD BUSINESS:

Memorialization of the October 3, 2017 Resolution - Memorialization of the October 3, 2017 Resolution of the Planning Board amending the Master Plan to incorporate the Environmental Resources Inventory and the Community Forestry Management Plan must be done this evening. Note that motion and second were made by Messrs. McNally and LeCompte for Roll Call vote on October 3 as follows: Ayes: McNally, Malkin, Hartley, LeCompte, Ord, Taylor, Connors, Kassahun Absent: Petrilla. Memorialization is simply the vote to confirm that the final Resolution prepared by our Attorney accurately reflects what we voted on in October. Motion was made by Mr. Hartley and second by Mr. LeCompte for Roll Call vote this evening as follows: Ayes: McNally, Malkin, Hartley, LeCompte, Ord, Taylor, Kassahun Absent: Connors, Abstain: Petrilla. Ms. Ord had a question that this is a five-year plan and we need to review the Master Plan in ten years. Do we have to look for a new plan in five years? It was felt that the Environmental Commission would review it in five years for changes, bring this before the Planning Board and Council to be reviewed in five years, and the Master Plan might be amended again. Chair McNally will touch with Attorney Donato regarding this.

#### NEW/OTHER BUSINESS:

Planning Board Secretary Position, Other Vacancies - Ms. Lori Maher was present this evening as she is interested in the Planning Board Secretary Position. She works for Millstone Township, is qualified as a Certified Planning Board Secretary, and lives nearby. Ms. Kassahun, Alternate 1, completes her term Dec. 31, is resigning. Other terms will be checked by the Clerk. Mayor's Alternate, Council Representative, and other three Alternate positions are open. Members were asked to inform Mayor of any residents who would be interested in these vacant positions.

PUBLIC:

Mr. Bob Clark said that he was pleased that in a small town, it doesn't take much to get your message across to "officialdom". He felt that if you feel something is important and you are persuasive, often it acted upon favorably. He has been in Roosevelt over forty years.

OTHER:

Member Ken LeCompte was concerned how the town Engineers are selected and the procedure for soliciting bids, finding professionals, making appointments, and what the process is for changing professionals. It was brought out that we have Roberts Engineering as de facto engineers at the present time; officially they are not ours, but we are using them. Mr. LeCompte raised the point if it might be advisable for the Planning Board to have a different engineer than the Borough. Mostly, he is interested in the process of how we appoint them, the bid process, etc. Mr. Hartley added that in a small town, the Engineering firm is usually carried over year-to-year unless there is some concern about their performance.

A lengthy conversation ensued.

Regarding the maps sent to this Board, they need no action. The area by the old garage is known as the "Gateway" even though it is a little ways within the town line, past a wooded area, near where the original buildings begin. There was some interest in this area by a medical marijuana and greenhouse business; however, we were misled, nothing happened. It is really an eyesore area; the garage has been vacant for about 25 years. Mr. Hartley mentioned that folks would like something done with this area, maybe paint the garage area, put up clean plywood and paint a mural, hire an artist to help. Maybe we should mention this to the Council. Mayor Malkin noted that there was a lot of broken glass in this area, but it has been removed. It was mentioned to involve the Council with fixing up this entrance to Roosevelt. More on this later.

Chair McNally thanked Ms. Kassahun for helping out for these last two meetings. This is the end of the year, meeting on Dec 19 is cancelled. The next meeting will be scheduled for Tuesday, January 9, 2018. It will be for reorganization. Hope to have a new Secretary.

ADJOURNMENT:

On motion by Mr. LeCompte and second by Ms. Ord, this meeting was unanimously adjourned at 8:02 p.m.

Attest:

*Ann M. Kassahun*

Ann M. Kassahun, Acting Secretary