

Borough of Roosevelt
33 North Rochdale Road
Roosevelt, NJ 08555
Planning Board Meeting Minutes
January 9, 2018

Mr. McNally called the meeting to order at 7:06 PM.

ROLL CALL

Present (10): Carpenter, Connors (arrived 7:10 PM), Hartley, LeCompte, Masterson, McNally, Ord, Petrilla, Taylor, Vroman

Absent (2): Filepp, Malkin

The Secretary read the Adequate Notice.

BOARD APPOINTMENTS & OATHS OF OFFICE

The following Mayor's appointments were made at the January 2, 2018, Borough Council reorganization meeting:

- Mayor Malkin shall serve as the Class I member fulfilling the unexpired term of the former mayor; term expires December 31, 2019.
- Donna Taylor is reappointed as the Class II member for a one year term commencing January 1, 2018 and ending December 31, 2018.
- June Ord is reappointed as a Class IV member for a four year term commencing January 1, 2018 and ending December 31, 2021.
- Jacqueline Carpenter is appointed as Alternate I for a one year term commencing January 1, 2018 and ending December 31, 2018.
- Chad Vroman is appointed as Alternate II for a two year term commencing January 1, 2018 and ending December 31, 2019.
- Rob Masterson is appointed as Alternate IV for a two year term commencing January 1, 2018 and ending December 31, 2019.
- Tim Hartley is appointed as Environmental Commission representative to the Planning Board.

Resolution 18-03 appoints Councilmember Robin Filepp as the Class III Planning Board Member for 2018.

The Secretary administered the Oath of Office to appointed members in attendance.

Mr. McNally thanked all members for their participation on the Board and explained that this is a nine-member combined Planning Board and Board of Adjustment. There are nine voting members and four alternate members on the Board. Alternate members can fully participate in discussion but can only vote in the absence of regular voting members and alternate members vote in sequential order. Due to Ms. Filepp's absence, Ms. Carpenter will vote as Alternate 1. Mayor Malkin is also absent however, due to the vacancy of the Mayor's Alternate position, there will be eight voting members at this meeting.

REORGANIZATION

Election of Chairperson: A Motion to nominate Mr. McNally as Chairperson was made by Mr. Hartley with a Second offered by Ms. Ord. Mr. McNally accepted the nomination and no other nominations were made. Roll call vote:

AYES (7): Hartley, Ord, LeCompte, Petrilla, Taylor, Connors, Carpenter

NAYS (0)

ABSTAIN (1): McNally

Borough of Roosevelt
33 North Rochdale Road
Roosevelt, NJ 08555
Planning Board Meeting Minutes
January 9, 2018

Election of Vice Chairperson: A Motion to nominate Mr. LeCompte as Vice Chairperson was made by Mr. Hartley with a Second offered by Ms. Petrilla. Mr. LeCompte accepted the nomination and no other nominations were made. Roll call vote:

AYES (7): Hartley, Petrilla, McNally, Ord, Taylor, Connors, Carpenter
NAYS (0)
ABSTAIN (1): LeCompte

A Motion to appoint Lorraine Maher as Planning Board Secretary, pending appointment by the Borough Council, was made by Ms. Taylor with a Second offered by Ms. Petrilla. Roll call vote:

AYES (8): Taylor, Petrilla, McNally, Hartley, Ord, Taylor, Connors, Carpenter,
NAYS (0)
ABSTAIN (0)

Designation of Official Newspapers: A Motion was made by Mr. LeCompte with a Second offered by Ms. Petrilla to designate the Asbury Park Press and the Times of Trenton as the official newspapers for the Planning Board. Roll call vote:

AYES (8): LeCompte, Petrilla, McNally, Hartley, Ord, Taylor, Connors, Carpenter
NAYS (0)
ABSTAIN (0)

Adoption of a Monthly Meeting Schedule for 2018: Council members discussed and agreed to establish a meeting schedule with one meeting per month. A Motion was made by Mr. LeCompte with a Second offered by Ms. Ord to adopt the following meeting dates for 2018 and the first meeting of 2019:

January 9, 2018	August 7, 2018
February 6, 2018	September 4, 2018
March 6, 2018	October 2, 2018
April 3, 2018	November 7, 2018 (Wednesday)
May 1, 2018	December 4, 2018
June 6, 2018 (Wednesday)	January 8, 2019
July 3, 2018	

Roll call vote:

AYES (8): LeCompte, Ord, McNally, Hartley, Petrilla, Taylor, Connors, Carpenter
NAYS (0)
ABSTAIN (0)

APPOINTMENT OF PROFESSIONAL STAFF

Mr. McNally read Resolution PB18-01, appointing the Planning Board Attorney for 2018. A Motion to reappoint Michele Donato, Esq. as Planning Board Attorney, was made by Mr. Hartley with a Second offered by Mr. LeCompte. No discussion. Roll call vote:

AYES (8): Hartley, LeCompte, McNally, Ord, Petrilla, Taylor, Connors, Carpenter
NAYS (0)
ABSTAIN (0)

Mr. McNally read Resolution PB18-02, appointing the Planning Board Professional Planner for 2018. A Motion to reappoint Thomas A. Thomas as Planning Board Planner, was made by Ms.

Borough of Roosevelt
33 North Rochdale Road
Roosevelt, NJ 08555
Planning Board Meeting Minutes
January 9, 2018

Petrilla with a Second offered by Ms. Taylor. Mr. McNally noted that Mr. Thomas has also been retained as the Borough Planner. No discussion. Roll call vote:

AYES (8): Petrilla, Taylor, McNally, Hartley, LeCompte, Ord, Connors, Carpenter

NAYS (0)

ABSTAIN (0)

Mr. McNally read Resolution PB18-03, appointing the Planning Board Professional Engineer for 2018. A Motion to reappoint Carmela Roberts as Planning Board Engineer was made by Mr. Connors with a Second offered by Ms. Taylor. Mr. McNally noted that Ms. Roberts has been appointed as the Borough Engineer for 2018. The Board entered into a discussion regarding the appointment. Mr. Connors made a Motion to table the Planning Board Engineer appointment; a Second was not offered. The appointment passed by the following roll call vote:

AYES (5): Connors, Taylor, McNally, Hartley, Ord

NAYS (0)

ABSTAIN (3): LeCompte, Petrilla, Carpenter

APPROVAL OF MINUTES

A Motion was made by Mr. LeCompte with a Second offered by Ms. Taylor to approve the December 5, 2017 meeting minutes with corrections. Roll call vote:

AYES (6): LeCompte, Taylor, McNally, Hartley, Ord, Petrilla

NAYS (0)

ABSTAIN (0)

CORRESPONDENCE

- Resolution 17-123: Renaming of Roosevelt Woodland Trail to Ron Filepp Roosevelt Woodland Trail in honor of Mr. Filepp and his dedicated service to maintaining the trail.
- The November / December 2017 issue of The New Jersey Planner was distributed to Board members for review. Mr. McNally explained that new members must complete State-mandated training within 18 months of appointment to the Board. Board members interested in attending training should contact the Secretary regarding registration.

REPORT OF COUNCIL REPRESENTATIVE: Discussion tabled due to Ms. Filepp's absence.

REPORT OF ENVIRONMENTAL COMMISSION REPRESENTATIVE: Ms. Petrilla made a Motion with a Second offered by Ms. Taylor, and with all in favor, Mr. Hartley was appointed as the Environmental Commission representative to the Planning Board. Mr. Hartley reported that Mr. Michael Ticktin has been appointed as Environmental Commission Chairman.

SITE PLANS, SUBDIVISIONS, VARIANCES, INFORMAL REVIEWS, ETC: None.

OLD BUSINESS: None.

NEW BUSINESS: None.

PUBLIC COMMENT: Mr. McNally opened the meeting to public comment at 8:07 PM.

Mr. Michael Ticktin, 37 North Valley Road, made the following comments:

- Carmella Roberts represented the Borough, not the Planning Board, for the Battel Subdivision.

Borough of Roosevelt
33 North Rochdale Road
Roosevelt, NJ 08555
Planning Board Meeting Minutes
January 9, 2018

- Mr. Hartley has already been appointed by the Mayor as the Environmental Commission representative to the Planning Board.
- Mr. Ticktin congratulated both the newly appointed and returning Planning Board members for their commitment and service to the community.

Mr. McNally closed the meeting to public comment at 8:10 PM.

The Secretary will provide new Board members with copies of the Master Plan, Reexamination Report and the Zoning Ordinance.

Mr. Hartley discussed the appearance of the old garage and the possibility of an informal communication to the Borough Council regarding recommendations to improve the appearance of the structure. Council members had a brief discussion and Mr. Hartley offered to speak with Mr. Trammell and Ms. Filepp regarding the Planning Board's role in the aesthetics of the building.

Having no further business to discuss, Mr. Hartley made a Motion with a Second offered by Mr. LeCompte, and with all in favor, the meeting adjourned at 8:22 PM.

Respectfully Submitted,

Lori Maher
Board Secretary

Approved: March 6, 2018