

Borough of Roosevelt
33 North Rochdale Avenue
Roosevelt, NJ 08555
Planning Board Meeting Minutes
January 8, 2019

Mr. McNally called the meeting to order at 7:09 p.m.

ROLL CALL

Present (7) McNally, Malkin, Ord, Petrilla, Taylor, Carpenter, Vroman
Absent (6) Hamilton, Parker, Hartley, Connors, LeCompte, Masterson

Mr. McNally stated that Carpenter and Vroman are both Alternate voting members in the absence of 4 regular members and 2 alternates. The Secretary read the Adequate Notice.

BOARD APPOINTMENTS & OATHS OF OFFICE

The following Mayor's appointments were made at the January 7, 2019, Borough Council reorganization meeting:

- Michael Hamilton shall serve as Mayor's Alternate as a Class I member for a one (1) year term commencing January 1, 2019 and ending December 31, 2019.
- Donna Taylor is reappointed as a Class II member for a one (1) year term commencing January 1, 2019 and ending December 31, 2019.
- Alison Petrilla is reappointed as a Class IV member for a four (4) year term commencing January 1, 2019 and ending December 31, 2022.
- Jacqueline Carpenter is appointed as Alternate I for a two (2) year term commencing January 1, 2019 and ending December 31, 2020.
- Cody Parker was appointed as a Class III Council Representative for a one (1) year term commencing January 1, 2019 and ending December 31, 2020.

At this time, Mr. McNally stated that the Planning Board has one vacant Alternate position to fill. The Secretary administered the Oath of Office to appointed members in attendance.

REORGANIZATION

Election of Chairperson: A Motion to nominate Mr. McNally as Chairperson was made by Mayor Malkin with a Second by Ms. Petrilla with no other nominations.

AYES: (7) McNally, Malkin, Ord, Petrilla, Taylor, Carpenter, Vroman
NAYS: (0)

Election of Vice Chairperson: A Motion to nominate Ms. Petrilla as Vice Chairperson was made by Mayor Malkin and Seconded by Ms. Carpenter.

AYES: (7) McNally, Malkin, Ord, Petrilla, Taylor, Carpenter, Vroman
NAYS: (0)

Appointment of Board Secretary: A Motion was made by Mayor Malkin nominate Kim CuiFFo as Board Secretary and Seconded by Ms. Ord.

AYES: (7) McNally, Malkin, Ord, Petrilla, Taylor, Carpenter, Vroman
NAYS: (0)

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Designation of Official Newspapers: A motion was made by Ms. Petrilla with a Second offered by Mr. Vroman to designate the Asbury Park Press and the Times of Trenton as the official newspapers for the Planning Board.

AYES: (7) McNally, Malkin, Ord, Petrilla, Taylor, Carpenter, Vroman
NAYS: (0)

Adoption of a Monthly Meeting Schedule for 2019: A proposed Planning Board Monthly Meeting Schedule was prepared by the previous Board Secretary for review and acceptance by the Board Members. This schedule was based on last year's schedule for the first Tuesday of every month, with the exception of June and November due to elections. In the case of the latter two months, the date was proposed as the first Wednesday of the month. A Motion to approve the schedule was made by Mayor Malkin and Seconded by Ms. Petrilla.

AYES: (7) McNally, Malkin, Ord, Petrilla, Taylor, Carpenter, Vroman
NAYS: (0)

APPOINTMENT OF PROFESSIONAL STAFF

Mr. McNally asked the Board Secretary to read PB19-01 into the record, appointing the Planning Board Attorney for 2019. A Motion to reappoint Michele Donato, Esq., as Planning Board Attorney, was made by Ms. Petrilla and a Second offered by Ms. Ord. No discussion. Roll call vote:

AYES: McNally, Malkin, Ord, Petrilla, Taylor, Carpenter, Vroman
NAYS: (0)

Board Secretary, Kim Cuiffo, read PB19-02 for the record, reappointing the Planning Board Professional Planner for 2019. A Motion to reappoint Thomas A. Thomas, as Professional Planner, was made by Ms. Taylor with a Second offered by Ms. Petrilla. No discussion. Roll call vote:

AYES: (7) McNally, Malkin, Ord, Petrilla, Taylor, Carpenter, Vroman
NAYS: (0)

Board Secretary, Kim Cuiffo read PB19-03 for the record, reappointing the Planning Board Professional Engineer for 2019. A Motion to reappoint Carmela Roberts, as Professional Engineer for 2019. A Motion to reappoint Carmela Roberts was made by Mr. Vroman and Seconded by Mayor Malkin. No discussion. Roll call vote:

AYES: McNally, Malkin, Ord, Petrilla, Taylor, Carpenter, Vroman
NAYS: (0)

APPROVAL OF MINUTES

A Motion was made by Mayor Malkin and Seconded by Ms. Petrilla to approve the December 4, 2018 meeting minutes. After discussion and corrections were made to the meeting minutes, Mayor Malkin moved to amend the Motion to approve the new amendments of the meeting minutes for December 4, 2018, which was Seconded by Mr. Vroman. Roll call vote:

AYES: (7) McNally, Malkin, Ord, Petrilla, Taylor, Carpenter, Vroman
NAYS: (0)

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CORRESPONDENCE: None

REPORT OF MAYOR AND COUNCIL REPRESENTATIVE:

Mayor Malkin mentioned new lighting as well as stop and yield signs at various locations in town to help with speeding and traffic flow issues. She also reported that the strip of land on North Valley discussed at the previous meeting belongs to the Borough and that the truck owner, who was parking there, was found and agreed not to park there anymore, after action taken by the Zoning Officer, Jeremy Kuipers.

REPORT OF ENVIRONMENTAL COMMISSION REPRESENTATIVE: None.

SITE PLANS, SUBDIVISIONS, VARIANCES, INFORMAL REVIEWS, ETC. None.

OLD BUSINESS

Ms. Ord noted that she and Ms. Carpenter were unable to meet regarding the Parking Ordinance during the holidays. She did mention that they were in agreement not to present it to the Council until they make the appropriate changes. Mayor Malkin requested that the Parking Ordinance and Storage Container issues be tabled due to low member attendance. There was discussion of the Storage Container and Provision of Yard or Other Open Space ordinances provided by Zoning Officer, Jeremy Kuipers. A few suggestions made by Mr. McNally were to invite Mr. Kuipers, to the next board meeting to talk about the kinds of situations addressed by Board Members to advise what is permissible and enforceable for temporary and permanent accessory structures. Secondly, more research in terms of what other municipalities have in place for regulations of temporary storage structures needs to be done by reaching out to Michele Donato, Esq. and Thomas A. Thomas, as well as the Clerk of Hightstown.

NEW BUSINESS

Mr. McNally requested that the Planning Board look at issues raised at the public hearing regarding Master Plan Reexamination Report by former Mayor Burt Ellentuck regarding the ability of people to remain in their homes as they age, due to current zoning laws and recommends that our Board examine resources for that issue in 2019. There was further discussion and suggestions regarding this issue by Board Members. It was proposed by Mr. McNally to hold a public hearing in the spring giving us sufficient time to publicize it to get a good turnout from the public interested in this issue and invite someone from AARP in New Jersey with expertise to speak about what other communities are doing.

PUBLIC COMMENT

Mr. McNally opened the meeting to public comment at 8:37 p.m. and closed at the same time, as there was no one from the public in attendance.

Having no further business, Mr. Vroman made a motion to adjourn with a Second by Ms. Ord. All were in favor, and the meeting was adjourned at 8:37 p.m. with the next meeting set for Tuesday, February 5th.

Respectfully submitted,

Kim Cuiffo
Board Secretary

Approved: 3/5/19