

**Borough of Roosevelt
Planning Board Reorganization
Meeting Minutes
January 5, 2021**

CALL TO ORDER

Chairperson Carpenter called the meeting to order at 7:00 p.m.

ROLL CALL

Present (9) Carpenter, Malkin, Vroman, Hartley, Ord, Petrilla, Septak, Telch (Alt I), Psarakis (Alt II)
Absent (1) Katz

Also in attendance were Michele Donato, Esq., Borough of Roosevelt Planning Board Attorney

Chairperson Carpenter read the Open Public Act Meeting Statement.

OATH OF OFFICES

Attorney Donato swore in appointed Members: Mayor Malkin, Councilman Vroman, Mr. Fred Septak, Mr. David Telch (Alt I) and Ms. Esther Psarakis (Alt II)

ELECTION OF OFFICERS:

Chairperson – Nominations for the Chairperson were open. Mayor Malkin made a motion to nominate Ms. Carpenter as Chairperson and Ms. Ord offered a second. Seeing no other nominations for Chairperson, it was a unanimous vote in favor of Jacqueline Carpenter.

Ayes: (9) Carpenter, Malkin, Vroman, Hartley, Ord, Petrilla, Septak, Telch, Psarakis
Nays: (0)

Vice-Chairperson – Nominations for Vice-Chairperson were open. Mayor Malkin made a motion to nominate Ms. Petrilla as Vice-Chairperson and Councilman Vroman offered a second. Seeing no other nominations for Vice-Chairperson, it was a unanimous vote in favor of Allison Petrilla.

Ayes: (9) Carpenter, Malkin, Vroman, Hartley, Ord, Petrilla, Septak, Telch, Psarakis
Nays: (0)

Board Secretary – Nominations for Secretary were open. Mayor Malkin made a motion to nominate Robin Tillou as Secretary and Ms. Carpenter offered a second. Seeing no other nominations for Secretary, it was a unanimous vote in favor of Robin Tillou.

Ayes: (9) Carpenter, Malkin, Vroman, Hartley, Ord, Petrilla, Septak, Telch, Psarakis
Nays: (0)

Regular Monthly Meeting Schedule

Tuesday, January 5, 2021, Tuesday, February 2, 2021, Tuesday, March 2, 2021, Tuesday, April 6, 2021, Tuesday, May 4, 2021, Tuesday, June 1, 2021, Tuesday, July 6, 2021, Tuesday, August 3, 2021, Wednesday, September 8, 2021, Tuesday, October 5, 2021, Wednesday, November 3, 2021, Tuesday, December 7, 2021, Tuesday, January 11, 2022

The board having reviewed the proposed monthly meeting schedule, Vice-Chairperson Petrilla made a motion to adopt the monthly meeting schedule and Mayor Malkin offered a second.

Ayes: (9) Carpenter, Malkin, Vroman, Hartley, Ord, Petrilla, Septak, Telch, Psarakis
Nays: (0)

Professionals:

Board Attorney: Mayor Malkin made a motion to re-appoint Michelle Donato, Esq. of Michelle Donato, P.A., and Vice-Chairperson Petrilla offered a second.

Ayes: (9) Carpenter, Malkin, Vroman, Hartley, Ord, Petrilla, Septak, Telch, Psarakis
Nays: (0)

Board Planner – Mayor Malkin made a motion to re-appoint Tom Thomas of Thomas A. Thomas, P.P., and Vice-Chairperson Petrilla offered a second.

Ayes: (9) Carpenter, Malkin, Vroman, Hartley, Ord, Petrilla, Septak, Telch, Psarakis
Nays: (0)

Board Engineer – Mayor Malkin made a motion to re-appoint Carmela Roberts of Roberts Engineering Group, LLC and Vice-Chairperson Petrilla offered a second.

Ayes: (9) Carpenter, Malkin, Vroman, Hartley, Ord, Petrilla, Septak, Telch, Psarakis
Nays: (0)

Approval of Meeting Minutes: December 10, 2020

Vice-Chairperson Petrilla made the motion to approve the meeting minutes and Mayor Malkin offered a second.

Ayes: (4) Carpenter, Malkin, Hartley, Petrilla
Nays: (0)

New Business:

2020 Annual Report: The Board had received the contents of the draft report. The Board will table to 2020 Annual Report until the next Planning Board meeting.

Report of Mayor and Council: Mayor Malkin reported the Council Reorg was last night and two Council members were sworn in. The Council discussed the pandemic and Roosevelt Borough's statistic of COVID cases is only 3.1%. The Borough has paved Homestead Lane (half) and Cedar Court to be followed by Farm Lane, Nurko Road, School Lane and Pine Drive in the spring. The Council approved the new generator at the municipal building in September and one of the Council members will be putting pressure on PSE&G to get this done immediately. There was residents' complaints of the plowing that occurred in the Borough so we have come up with a solution to better handle the next snow storm.

Report of Environmental Commission: Mr. Hartley reported Michael Ticktin, Chairperson of Environmental Commission, attended a webinar for the Brownfield and the remediation has been done for what was previously the gas station on Route 571 and there is nothing further that the Environmental Commission can do and it is now in the hands of the Council to possibly sell it.

Mayor Malkin stated the Council had discussed this at the meeting on January 4, 2021 and we will do a traffic study to see what is evolving around us and what we would want to do with that property.

Attorney Donato stated Route 571 is a county road and the Monmouth County Planning Board can assist in traffic studies.

Mayor Malkin suggested to create an ad hoc with a Council Member and a Planning Board Member to contact the Monmouth County Planning Board to direct traffic for Great Adventure due to Route 571 being a county road and they have the funds to have studies to do that.

Mr. Hartley reported the Environmental Commission is going to be obtaining a large number of tree samplings to residents that would be interested in receiving the trees to plant. The two species would be Red Buds or Red Maples available March – April. If anyone has interest there will be notifications in the Borough Bulletin.

Public Comment: Chairperson Carpenter opened the meeting to the public at 7:54 PM. Seeing no public comment the forum was closed at 7:54 PM.

Adjournment: Mayor Malkin made the motion to adjourn and Ms. Ord offered a second and by unanimous vote, the meeting was adjourned at 7:55 PM.

Robin Tillou, Board Administrative Secretary
Roosevelt Borough