

Borough of Roosevelt
Planning Board Reorganization
Meeting Minutes
April 6, 2021

CALL TO ORDER

Chairperson Carpenter called the meeting to order at 7:02 p.m.

ROLL CALL

Present (7) Carpenter, Malkin, Hartley, Ord, Petrilla, Septak, Teich (Alt I)

Absent (4) Hamilton, Katz, Psarakis, Vroman

Also in attendance: Carmela Roberts, Borough Engineer and Michele Donato, Planning Board Attorney

Chairperson Carpenter read the Open Public Act Meeting Statement.

Approval of Meeting Minutes: January 5, 2021

Mayor Malkin made a motion, with a second offered by Ms. Petrilla to approve the January 4, 2021, meeting minutes. No discussion.

Roll Call:

Ayes (7) Malkin, Petrilla, Carpenter, Hartley, Ord, Septak, Teich

Nays (0)

Abstain (0)

Absent (4) Hamilton, Katz, Psarakis, Vroman

Review and Recommend

Ordinance Amending and Supplementing the Zoning Ordinances of the Borough Code at Article VI: "Supplementary Regulations" to Delete Sections 6.160 through 6.169 and Replace Same with New Stormwater Management Regulations Contained in New Sections 6.160 through 6.171

The discussion was led by Ms. Roberts, who explained that the NJ Department of Environmental Protection is requiring every municipality to adopt a new stormwater management ordinance. Ms. Roberts discussed the revisions to the stormwater management plan and that the plan received conditional approval from the Monmouth County Planning Board. Ms. Roberts explained that the Planning Board needs to make the recommended changes to the Ordinance and submit the revised Ordinance to the Borough Council for adoption. Ms. Donato discussed Department of Environmental Protection standards and regulations in relation to impervious coverage and potential variance applications. Ms. Donato will prepare a consistency report for the Borough Council.

Mr. Hartley made a motion, with a second offered by Ms. Ord, to recommend adoption of the Ordinance to the Borough Council.

Roll Call:

Ayes (7) Malkin, Petrilla, Carpenter, Hartley, Ord, Septak, Teich

Nays (0)

Abstain (0)

Absent (4) Hamilton, Katz, Psarakis, Vroman

Correspondence

Climate Change Master Plan Element signed into law by Governor Murphy. Ms. Donato explained that the Planning Board is responsible for two documents, the Borough's Master Plan and Reexamination Report and that the Planning Board may want to consider recommending the Climate Change Element when the Master Plan comes up for reexamination. Ms. Carpenter asked Board members to consider zoning and options for the former gas station property. The following Board members expressed interest in forming a committee to discuss options for the property: M/Malkin, Mr. Hartley, Ms. Ord, Mr. Septak and Mr. Teich. If the committee consists of an effective majority of the Planning Board, noticing in accordance with the Open Public Meetings Act will be required. Mr. Hartley suggested beginning with a smaller committee and Board members agreed to form a three-member committee consisting of Ms. Ord, Mr. Septak and Mr. Teich.

Report of Mayor and Council

Mayor Malkin, with input from Ms. Roberts discussed the following:

- Improvements to the Borough Hall parking lot and ADA compliance
- Preparations for the repaving and pipe replacement of Farm Lane and School Lane
- The Transportation Alternatives Program Grant application for the amphitheater rehabilitation
- The Department of Community Affairs Recreation Grant
- The Monmouth County Municipal Open Space Grant Program
- There is no summer camp this year due to the closure of the school
- There won't be a Fourth of July celebration this year due to the closure of the school; there may be a Labor Day celebration in place of the July 4th celebration

Report of Environmental Commission

Mr. Hartley discussed the following:

- Annual storm drain cleaning
- The Borough is eligible for \$82,000 of COVID funding; the Borough must show the need and how the funds will be utilized
- Fallen trees in the woods; Assunpink management explained that the trees are not a fire hazard and should be left alone
- Consideration of an annual leaf pickup as leaf debris can be a fire hazard
- Funding from Home Depot for supplies and possibly labor for improving the Roosevelt Nature Trail punchons
- Sustainable Jersey Grant application for conducting a Borough tree inventory
- Adopt-a-Storm Drain program

Old Business

2020 Annual Report: M/Malkin made a motion, with a second offered by Mr. Hartley, to approve the 2020 Annual Report of the Planning Board.

Roll Call:

Ayes (6) Malkin, Petrilla, Carpenter, Hartley, Septak, Teich

Nays (0)

Abstain (0)

Absent (5) Hamilton, Katz, Ord (dropped from the call), Psarakis, Vroman

Mayor Malkin suggested to create an ad hoc with a Council Member and a Planning Board Member to contact the Monmouth County Planning Board to direct traffic for Great Adventure due to Route 571 being a county road and they have the funds to have studies to do that.

Designation of Newspapers of Record:

Ms. Petrilla made a motion, with a second offered by Mr. Hartley, to designate The Times of Trenton and the Asbury Park Press and the official newspapers for the Planning Board.

Roll Call:

Ayes (6) Malkin, Petrilla, Carpenter, Hartley, Septak, Teich

Nays (0)

Abstain (0)

Absent (5) Hamilton, Katz, Ord (dropped from the call), Psarakis, Vroman

Roosevelt Borough Planning Board Bylaws:

Ms. Donato researched the bylaws and explained that there is no record of adoption of the bylaws. Ms. Donato will send out a set of draft bylaws for review and discussion at a future meeting. A motion is required because an expense will be incurred. Mr. Septak made a motion, with a second offered by M/Malkin, to have the Board Attorney, Ms. Donato, send out draft bylaws for Board review.

Roll Call:

Ayes (7) Malkin, Petrilla, Carpenter, Hartley, Ord, Septak, Teich

Nays (0)

Abstain (0)

Absent (4) Hamilton, Katz, Psarakis, Vroman

New/Other Business

NJPO Mandatory Classes: Mr. Teich confirmed that he has taken the mandatory NJPO class. Mr. Septak has not yet taken the mandatory training class.

Meeting Schedule: M/Malkin discussed changing the Board's meeting night due to conflicts with the Board Secretary's meeting schedule.

Public Comment: No public in attendance.

Adjournment: M/Malkin made the motion to adjourn, with a second offered by Mr. Hartley and by unanimous vote, the meeting was adjourned at 8:03 PM.

Lorraine Maher
Deputy Clerk
Roosevelt Borough