

**BOROUGH OF ROOSEVELT
PLANNING BOARD
MAY 10, 2022**

Present: Tim Hartley, Mayor Peggy Malkin, Robert Atwood, and Allison Petrilla

Absent: June Ord, Fred Septak, Esther Psarakis, Jacqueline Carpenter, Margaret Katz, and Michael Hamilton

Also, Present: Board Attorney Michele Donato, Esq, and Board Secretary April Claudio

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meeting Act was provided to this meeting's date, time, place and agenda was mailed to the news media, posted on the Borough bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk.

Ms. Donato announced the Board did not have a quorum and therefore could not have a formal meeting but rather a workshop meeting where no decisions will be made.

Approval of the April 12th meeting minutes will be put on the next meeting's agenda for adoption.

Mayor Malkin stated she and the Council are still working on pipes and paving. Also met with the County traffic engineers to discuss signage for Great Adventure. The July 4th picnic will be back this year.

Mr. Hartley stated the Environmental Commission is working on a trail maintenance report, stream monitoring, a hazardous tree study, sustainable NJ certification, and their year-end report.

Ms. Donato explained the Housing Element plan prepared by Borough Planner Andy Thomas. The Board will hold a hearing at the June meeting to adopt the plan. Then send it to the Council.

Ms. Claudio will work with the Borough Clerk to obtain escrow fee ordinances for other towns to distribute to the Board. It has been at least ten years since Roosevelt has updated their fees.

Ms. Claudio stated Ms. Petrilla prepared the year-end report for the Board which she will forward to the Clerk for distribution to the Mayor and Council.

At approximately 7:45 pm the workshop meeting was adjourned. The next meeting is June 14, 2022.